

DDA/REG  
LOGGED

## ROUTING AND RECORD SHEET

**SUBJECT:** (Optional) Annual Report to the Director, Information Security Oversight Office on the Number of CIA Classification Determinations for Fiscal Year 1986.

**FROM:** [Redacted]  
Director of OIS  
1206 Ames Building

**EXTENSION**

**NO.** OIS\*696\*86

**DATE** 10 November 1986

STAT  
STAT

**TO:** (Officer designation, room number, and building)

**DATE**

RECEIVED

FORWARDED

**OFFICER'S INITIALS**

**COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.	DDA 7D18 Hqs.	14 NOV 1986		
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

Bill,

Attached is the CIA annual report on classification determinations made during Fiscal Year 86 for submission to the Information Security Oversight Office (ISOO).

A change in gathering data on classification actions was made this year by taking two one-week counts where only a single one-week count had been taken in past years. This new approach was requested by ISOO since the figures for FY 85 showed an apparent substantial increase in classification determinations compared with previous years.

The data gathered in FY 86 do not make a case for returning to the single one-week count next year. Consequently, we are proposing that the two phase count be repeated again as the basis for the report to be compiled for FY 87.

The data provided in our report will be incorporated in the ISOO report to the President.

STAT

DDA REGISTRY  
FILE: 70-8

**ROUTING AND TRANSMITTAL SLIP**

Date

12 Nov 86

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. EXA/DA	<i>[Signature]</i>	NOV 1986
2. IRO/DA	<i>[Signature]</i>	12 Nov 86
3. ADDA	<i>[Signature]</i>	13 NOV 1986
4. DDA	<i>[Signature]</i>	14 NOV 1986
5. DDA/Registry		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

**REMARKS**

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

\* U.S.G.P.O.: 1983 - 421-529/320

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

TRANSMITTAL SLIP		DATE
TO: <i>DDA Subject</i>		
ROOM NO.	BUILDING	
REMARKS:		
FROM:		
ROOM NO.	BUILDING	EXTENSION

Central Intelligence Agency



Washington, D.C. 20505

25 NOV  
1986

Mr. Steven Garfinkel  
Director, Information Security  
Oversight Office (Z)  
General Services Administration  
18th & F Streets, N.W.  
Washington, D.C. 20405

Dear Mr. Garfinkel:

Enclosed is the Central Intelligence Agency's Information Security Program Data (SF 311) report covering the period 1 October 1985 through 30 September 1986.

Data for this report were compiled by taking an actual count of all classification decisions made throughout the Agency during two one-week periods. The first count was taken during the week of 17 March 1986. The second count was taken during the week of 15 September 1986. The totals from the two counts were then combined and projected for the entire year.

Previous to Fiscal Year '86, Agency classification statistics were calculated on the basis of a one-week count of the number of classification decisions made during that specific week. We then projected that one-week figure for the entire year. In order to provide a broader statistical base for calculating annual classification activity within the Agency, two one-week counts were taken in FY 1986.

A review of the data assembled from the two surveys is inconclusive. We do not have sufficient information upon which to make a reasonably informed judgment as to whether semi-annual samplings provide a more accurate estimate of Agency classification decisions than does our former one count method. We will, therefore, conduct two one-week counts during the 1 October 1986-30 September 1987 reporting period. Based on an examination of the data from FY 86 and FY 87, I will determine whether semi-annual samplings are warranted.

The number of original classification authorities in Section 5 is provided only for inclusion in reporting government-wide totals. This number should not be attributed to CIA, in accordance with the DCI's responsibilities under the CIA Act of 1949 to withhold publication of numbers of Agency personnel.

Sincerely,

*William F. Donnelly*

William F. Donnelly  
Deputy Director  
for  
Administration

Enclosure

DDA/OIS/IRMD/CMB  (7 November 1986)

STAT

Distribution:

Original - Addressee w/enc

- 1 - DDA Chrono
- ✓ 1 - DDA Subject
- 1 - OIS Subject w/enc
- 1 - OIS Chrono wo/enc
- 1 - IRMD Chrono wo/enc
- 1 - CMB Subject w/enc File BLIA 2-1
- 1 - CMB XR w/enc File BLIA-2
- 1 - CMB/EME
- 1 - CMB Reading Copy
- 1 - CMB,

STAT

(IMPORTANT - Read instructions on reverse before completing this form)

OMB NO. 3090-0049

<b>AGENCY INFORMATION SECURITY PROGRAM DATA</b>				1. PERIOD COVERED			INTERAGENCY REPORT CONTROL NUMBER						
				A. FROM 1 Oct. 85		B. TO 30 Sep. 86		0230-GSA-AN					
2. DEPARTMENT, INDEPENDENT AGENCY OR ESTABLISHMENT  Central Intelligence Agency				3. CONTACT FOR ADDITIONAL INFORMATION (Name, office and telephone no.)  Office of Information Services Directorate of Administration						STAT			
4. SENIOR OFFICIAL (Section 5.3, E.O. 12356)  William F. Donnelly										STAT			
5. NUMBER OF ORIGINAL CLASSIFICATION AUTHORITIES													
A. TOP SECRET  403		B. SECRET  1080		C. CONFIDENTIAL  11			D. TOTAL  1494						
6. ADDITIONAL DECLASSIFICATION AUTHORITIES													
A. TOP SECRET  0		B. SECRET  0		C. CONFIDENTIAL  0			D. TOTAL  0						
7. CLASSIFICATION DECISIONS		ORIGINAL			ORIGINATING AGENCY'S DETERMINATION REQUIRED (O.A.D.R.)			DERIVATIVE					
		DATE OR EVENT (a)											
A. TOP SECRET		104			11,596			64,428					
B. SECRET		1,586			101,400			2,029,638					
C. CONFIDENTIAL		832			20,150			403,390					
8. MANDATORY REVIEW REQUESTS AND APPEALS													
		CASES CARRIED OVER FROM PREVIOUS PERIOD (a)	NEW CASES RECEIVED (b)	DECLASSIFICATION DECISIONS (Report in cases, documents, and pages)									CASES CARRIED OVER TO NEXT PERIOD (f)
				GRANTED IN FULL (c)			GRANTED IN PART (d)			DENIED (e)			
				CASES	DOCS.	PAGES	CASES	DOCS.	PAGES	CASES	DOCS.	PAGES	
A. REQUESTS		123	363	58	122	530	192	3165	11936	83	204	2159	151 *
B. APPEALS		11	19	0	0	0	2	2	30	16	48	203	12
9. SYSTEMATIC REVIEW FOR DECLASSIFICATION (In pages)										10. NUMBER OF FORMAL INSPECTIONS, SURVEYS, OR PROGRAM REVIEWS			
A. REVIEWED				B. DECLASSIFIED						333			
11. NUMBER OF INFRACTIONS INVOLVING													
A. OVERCLASSIFICATION				B. UNDERCLASSIFICATION				C. CLASSIFICATION WITHOUT AUTHORITY				D. MISMARKING	
0				0				0				57	
E. IMPROPER DESTRUCTION		F. UNAUTHORIZED ACCESS		G. IMPROPER STORAGE		H. IMPROPER REPRODUCTION		I. IMPROPER TRANSMISSION		J. OTHER (Elaborate under Item 12)			
0		0		0		0		0		0			
12. REMARKS													

\*This figure reflects two completed cases not accounted for under "declassification decisions"; both were cancelled.